

**MEMBERS' MILEAGE CLAIM FORM**

**ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD**  
 CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 25th OF EACH MONTH

CLAIM BY COUNCILLOR: Malcolm Alexander  
 COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip): [REDACTED]

FOR ALLOWANCES FOR THE MONTH OF: April + May 2016

PERIOD COVERED BY CLAIM		REASON(S) FOR CLAIM	DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	TRAVEL ALLOWANCE CLAIMED	
DATE	TIME FROM TO				PRIVATE CAR	PUBLIC TRANSPORT (Receipts must be attached)
18/04/16	19.00 - 20.30	Town Hall	Planning & Housing Overview Mtg	Den Service	12	p
19/04/16	18.30 - 20.30	Windsor	L.P.W.G	-	5	
25/04/16	12.30 - 21.00	Town Hall	Dev Council Briefing	Serifer Saekson	12	
26/04/16	19.30 - 21.00	Windsor	Council Meeting	Den Service	5	
27/04/16	19.00 - 21.00	Windsor	Dev Council Mtg	-	5	
19/05/16	18.45 - 20.30	Windsor	Windsor Inclusion Worky Grp	Caroline Roberts	5	
20/05/16	11.00 - 11.30	ETON	Mendon Lane Photo Shoot	Shauna Hichens	8	
25/05/16	11.00 - 12.30	Town Hall	Dev Council Briefing	Serifer Saekson	12	
24/05/16	19.30 - 21.00	Town Hall	Annual Council Mtg	Den Service	12	
25/05/16	18.15 - 21.45	Windsor	Dev Council Panel	-	5	
31/05/16	18.30 - 20.45	Town Hall	L.P.W.G	-	12	
SUB TOTAL					93	
TOTALS CLAIMED					93	
VAT RECEIPT ATTACHED					YES	

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed. and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

Signature of Member: [REDACTED]

Date: 07/06/16

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Democractic Services: [REDACTED] Date: 14/6/16

Payroll: [REDACTED] Input by: [REDACTED] Batch No: [REDACTED] Checked by: [REDACTED] Date: [REDACTED]

Rec'd 13/4

MEMBERS' MILEAGE CLAIM RM

**ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD**  
CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 25th OF EACH MONTH

CLAIM BY COUNCILLOR: Miriam A. Giddens  
COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip): 11/04/16

FOR ALLOWANCES FOR THE MONTH OF: MARCH 2016

PERIOD COVERED BY CLAIM		REASON(S) FOR CLAIM DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	TRAVEL ALLOWANCE CLAIMED	
DATE	TIME FROM TO			PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)
02/03/16	16:00 20:30	GUILDHALL	Demerita Service ✓	5	p
07/03/16	16:00 20:00	TOWN HALL MAIDENHEAD	Local (Class Works) Grad ✓	12	
28/03/16	18:00 20:00	GUILDHALL	Alley Gating Parish Mtg ✓	5	
29/03/16	11:00 13:00	TOWN HALL MAIDENHEAD	Dev Control Chairs Briefing ✓	12	
30/03/16	18:00 20:30	GUILDHALL	Dev Control Mtg ✓	5	Wendy
SUB TOTAL				39	
TOTALS CLAIMED				39	

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED

Signature of Member:



YES / ~~NO~~  
\*Please delete as appropriate  
Date: 11/04/16

For Office Use Only	Date: <u>13/4/16</u>	Batch No:	Checked by:
Democratc Services:	Authorised for Payment:		
Payroll:	Input by:		

Rec'd 13/4

MEMBERS' MILEAGE CLAIM - JRM

**ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD**  
CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 25th OF EACH MONTH

CLAIM BY COUNCILLOR: MACCOLM ALCOCK  
COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip): 10644055

FOR ALLOWANCES FOR THE MONTH OF: FEBRUARY 2016

PERIOD DATE	COVERED BY CLAIM TIME FROM TO	PLACE WHERE DUTY WAS PERFORMED	REASON(S) FOR CLAIM DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	TRAVEL ALLOWANCE CLAIMED	
					PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached) £
01/02/16	11.00 - 13.00	TOWN HALL MAIDENHEAD	DEV CONTROL CHAIRS SIEGERS	SARAH SMITH	12	
02/02/16	18.30 - 20.30	~	Local Plans Weekly Group	Dem Services	12	
03/02/16	18.00 - 21.00	GUILDHALL	Dev Control Mtg	-	5	
15/02/16	18.30 - 20.00	GUILDHALL	Windsor Town Forum	-	5	
23/02/16	18.30 - 21.30	TOWN HALL MAIDENHEAD	Council	-	12	
29/02/16	11.00 - 12.30	~	DEV CONTROL CHAIR SIEGERS	SARAH SMITH	12	
SUB TOTAL					58	
TOTALS CLAIMED					58	

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED  YES / ~~NO~~

Date: 11/04/16

Signature of Member

Authorised for Payment: [Redacted]  
Input by: [Redacted]

Date: 13/4/16  
Batch No: [Redacted]  
Checked by: [Redacted]

Date:



Rec'd 20/1/16

MEMBERS' MILEAGE CLAIM FORM

**ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD**

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 25th OF EACH MONTH

CLAIM BY COUNCILLOR: M.A.C. COCHRAN A.C.  
COUNCILLOR (EMPLOYEE) NUMBER (as found on payroll): 08705A 0870

FOR ALLOWANCES FOR THE MONTH OF: DECEMBER 2015

PERIOD COVERED BY CLAIM		REASON(S) FOR CLAIM	DESCRIPTION OF APPROVED DUTY	PLACE WHERE DUTY WAS PERFORMED	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	TRAVEL ALLOWANCE CLAIM	
DATE	TIME FROM TO					PRIVATE CAR	PUBLI TRANSIT (Receipts attach)
01/12/15	12.00 - 14.00	GuidHALL	WINDSOR (ETOW to ASSET TOUR COLLEGE MEETING)	GuidHALL	SACRAH SMITH	✓	5
03/12/15	14.00 - 15.00	ETOW	Development Control Site Visit FLAMING COL	ETOW			
09/12/15	19.00 - 21.00	GuidHALL	Dev Control Panel Mtg	GuidHALL		✓	5
15/12/15	18.00 - 22.00	CEISSURE CENTRE MAIDENHEAD	Council Mtg	CEISSURE CENTRE MAIDENHEAD		✓	12
					SUB TOTAL	✓	32
					TOTALS CLAIMED	✓	32

**PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.**

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

YES / ~~NO~~  
\*Please delete as appropriate

Signature of Member: [REDACTED] Date: 15/01/16

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Demographic Services: [REDACTED] Date: 20/1/16

Payroll: [REDACTED] Input by: [REDACTED] Batch No: [REDACTED] Checked by: [REDACTED] Date: [REDACTED]

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**MEMBERS' MILEAGE CLAIM FORM**

**ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD**

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 21st OF EACH MONTH

CLAIM BY COUNCILLOR: MACDONALD ALEXANDER  
 COUNCILLOR (EMPLOYEE) NUMBER (as found on payroll).....

FOR ALLOWANCES FOR THE MONTH OF: NOVEMBER 2015

PERIOD COVERED BY CLAIM DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	REASON(S) FOR CLAIM DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	TRAVEL ALLOWANCE CL	
						PRIVATE CAR Mileage	PUBL TRANSI (Receipts attach) £
06/11/15	12:00	12:30	Arthur Road Windsor	Dev Control Site Visit	SARAH SMITH ✓	4	
09/11/15	11:30	13:00	Town Hall Maidenhead	Dev Control Chairs Briefing	SARAH SMITH ✓	12	
11/11/15	14:00	14:30	Mendips Care Upton	Photo Shoot Car Park Lunch	SARAH PLowman ✓	10	
11/11/15	19:00	21:00	GUILDHALL	Dev Control Panel Mtg	✓	5	
16/11/15	19:30	21:00	Town Hall Maidenhead	Planning & Housing Overview Mtg	✓	12	
24/11/15	18:30	20:00	Town Hall Maidenhead	CLIMIS + Disorde overview mtg	✓	12	
<b>SUB TOTAL</b>						55	
<b>TOTALS CLAIMED</b>						55	

**PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.**

Less any amount claimed/received from any other Authority/Body.

(N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed. - and showing the petrol company's VAT registration number and identify the amount paid for fuel.)

**VAT RECEIPT ATTACHED** YES  NO   
 \*Please delete as appropriate

Date: 13/01/16

Signature of Member

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Democratic Services:	Authorised for Payment:
Payroll:	Input by:
Date:	Date:
Batch No:	Checked by:

**MEMBERS' MILEAGE CLAIM FOK**

**ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD**

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 25th OF EACH MONTH

CLAIM BY COUNCILLOR: Malcolm Alexander  
 COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip): Malcolm Alexander

FOR ALLOWANCES FOR THE MONTH OF: May - June inc

PERIOD COVERED BY CLAIM			REASON(S) FOR CLAIM		TRAVEL ALLOWANCE CLAIMED	
DATE	TIME FROM TO	PLACE WHERE DUTY WAS PERFORMED	DESCRIPTION OF APPROVED DUTY	PLEASE STATE WHICH OFFICER ARRANGED THIS MEETING IF NOT DEMOCRATIC SERVICES	PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached) £ p
18/05/15	Home	MAIDENHEAD	MEMBERS INDUSTRIAL TRAY	Dem Services	10	
20/05/15	-	WINDSOR	MEMBER DEU COUNCIL TRAY	-	5	
26/05/15	-	WINDSOR	ANNUAL COUNCIL MG	-	5	
18/06/15	-	WINDSOR	WINDSOR TOWN COUNCIL MG	Dem Services	5	
23/06/15	-	MAIDENHEAD	DEU COUNCIL CHAIRMAN BRIEFING	Dem Services	10	
23/06/15	-	WINDSOR	DEU COUNCIL MG	Dem Services	10	
24/06/15	-	WINDSOR	DEU COUNCIL MG	Dem Services	5	
<b>PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.</b>					<b>SUB TOTAL</b>	
					58	50
					<b>TOTALS CLAIMED</b>	
					58	50

VAT RECEIPT ATTACHED  YES / ~~NO~~  
 \*Please delete as appropriate

Date: 30/06/15

Signature of Member: .....

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Democratic Services:	Authorised for Payment:	Date:	Batch No:
Payroll:	Input by:	10/7/15	
			Checked by:
			Date: